

## REIMBURSEMENT FORM

This request form MUST be completed for each request for reimbursement for any items which have not been paid the St. Paul & District Minor Hockey Association. **All supporting invoices, sales slips, information and justification and/or explanations must be attached to this request** before forwarding to the Association's Treasurer for payment.

| Who is requesting?  |                      | - |
|---------------------|----------------------|---|
| Cheque Amount:      |                      | _ |
| Date:               |                      | - |
| Purpose of Request: |                      |   |
|                     |                      |   |
|                     |                      |   |
|                     |                      |   |
|                     | CHEQUE DETAILS       |   |
| Cheque Payable To:  |                      |   |
| Address:            |                      |   |
| City/Town:          |                      | - |
| Province:           |                      | - |
| Postal Code:        |                      | - |
|                     | ASSOCIATION USE ONLY |   |
| Cheque #:           |                      |   |
| Approval:           |                      |   |